MINUTES – Approved 3/7/14

DATE:     Friday, February 7, 2014
TIME:     9:00 a.m.
PLACE:    Highway Building Conference Room
           1605 East Main, Urbana, IL

Committee Members

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Lorraine Cowart (Chair)</td>
<td>Lloyd Carter (Vice Chair)</td>
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<td>Christopher Alix</td>
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<td>John Jay</td>
<td>Jim McGuire</td>
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<td>Diane Michaels</td>
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<td>Max Mitchell</td>
<td>Michael Richards</td>
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County Staff:    Jeff Blue (County Engineer), Deb Busey (County Administrator), Tracy Wingler (Highway Maintenance Supervisor), Beth Brunk (Recording Secretary)

Others Present:  Al Kurtz, Gary Maxwell & Pattsi Petrie (Champaign Co Board), Chris Doenitz (Commissioner Mahomet Township), Susan Chavarria (Regional Planning Commission-RPC), Tom Kacich (News Gazette)

MINUTES

I. Call to Order
   Committee Chair Cowart called the meeting to order at 9:06 a.m.

II. Roll Call
   A verbal roll call was taken and a quorum was declared present.

III. Approval of Minutes
   A. Highway & Transportation Committee Meeting – December 6, 2013
   Mr. Jay noted the following corrections: page 1, line 39 – Maxwell should be Mitchell; page 3, line 20 – delete sentence, “One ton of rock is approximately 50 semi-truck loads”.

   MOTION by Mr. Mitchell to approve the December 6, 2013 Highway & Transportation meeting minutes as amended; seconded by Mr. Alix.  Upon vote, the MOTION CARRIED unanimously.

IV. Approval of Agenda/Addendum
   Mr. Blue asked if item X. Wilbur Avenue Jurisdictional Transfer to City of Champaign & Somer Township could be discussed after County & Township Motor Fuel Tax Claims.  The Committee agreed with this request.
MOTION by Mr. Alix to approve the agenda as amended; seconded by Mr. Jay. Upon vote, the MOTION CARRIED unanimously.

V. Public Participation

None

VI. County and Township Motor Fuel Tax Claims – December 2013 & January 2014

MOTION by Mr. Jay to receive and place on file the County and Township Motor Fuel Tax Claims for December 2013 and January 2014; seconded by Mr. Alix. Upon vote, the MOTION CARRIED unanimously.

VII. Wilbur Avenue Jurisdictional Transfer to City of Champaign & Somer Township

On page 21, Mr. Blue clarified that the .14 mile section of Wilbur Avenue in the yellow area is in Champaign’s city limits. The remainder of the road (.4 mile) going west to the Canadian National (CN) railroad tracks is in Somer Township.

IDOT has agreed to pay for the improvements to a segment of Wilbur Avenue from Market Street to Fifth Street in the amount of $634,200 if Somer Township and the City of Champaign are willing to take over jurisdiction of the road. IDOT should have the money to transfer in 2015. Mr. Blue stated that if the parties agree, there will be an Intergovernmental Agreement between the City of Champaign, Somer Township and the County. The County would function as the local liaison for the road project and would complete the plan development and construction engineering on behalf of Champaign and Somer Township—services that should cost approximately $40,000 in staff time. The IDOT payment would be proportionally divided into the Motor Fuel Tax funds for Somer Township and the City of Champaign.

Mr. Blue stated that the condition of Wilbur Avenue is horrible. He has asked the City of Champaign to do a real cost estimate to upgrade the road to a 20-25 year-life. If that estimate is significantly higher than the $634,200 IDOT payment, there will additional negotiations with IDOT. If the entities cannot come to an agreement, IDOT will keep the jurisdiction. Included in the $634,200 IDOT payment is $47,000 to be used for 25 years of road maintenance. Mr. Alix was reluctant to let IDOT off the hook for just $47,000 for maintenance. Mr. Blue commented that IDOT has prioritized major roads and has limited resources for its unmarked routes.

The subdivision which currently has 59 houses and 20 businesses is becoming more industrial. Heavy truck traffic is increasing which exacerbates the deterioration of Wilbur Avenue. Mr. Blue hoped this project could get favorable bids from some of the construction companies and the Sport Redi-Mix Concrete Plant that are located in the subdivision.

Mr. Kurtz had a concern that the Wilbur Road improvements would be undermined by the flooding conditions that exist in that subdivision. The southeast quadrant of the subdivision drains to a broken culvert filled with debris and stagnant water that is southeast of Wilbur Avenue on CN railroad property. The other portion of the subdivision drains northeast—to the Beaver Lake Drainage District tiles about one mile away. Mr. Jay wondered if there could be a special assessment from the Beaver Lake Drainage District.

Through the County Planning Contract, Ms. Chavarria, Planning Manager from Champaign County Regional Planning Commission, has been working on identifying issues and solutions for the unincorporated Wilbur Heights subdivision. To address the storm water flooding in the area, Ms. Chavarria has solicited a proposal for a preliminary engineering report to assess the drainage problems in the subdivision. This $20,000 contract with Bern, Clancy & Associates will be presented at the March ELUC Committee for approval. If construction funding can be obtained through grants and outside entities, Ms. Chavarria hoped that drainage and road improvements could be done concurrently.

Mr. Maxwell wondered if the City of Champaign would want the jurisdiction of this road for future
expansion plans. Ms. Chavarria stated that Champaign has not expressed interest as Wilbur Heights
Subdivision is not considered a desirable land use setting for their comprehensive plan. Mr. Alix asked if
Somer Township has the resources to maintain this road in perpetuity. Mr. Blue thought they had the
resources to seal coat it in the future. Ms. Michaels was concerned about taking staff time to do this
road improvement instead of concentrating on County projects. Mr. Jay was pleased that Somer
Township was willing to step up to help the folks in that area, and felt that the County should help if the
cost was not prohibitive.

VIII. Petition – East Bend Road District Box Culvert #14-10004-00-BR
Mr. Blue reported that Scott Rodgers from East Bend Road District requested $24,000 from the County
Bridge Fund to replace a box culvert.

MOTION by Mr. Jay to recommend approval to appropriate money from the County Bridge Fund to
replace a box culvert in East Bend Road District; seconded by Mr. Mitchell. Upon vote, the MOTION
CARRIED unanimously.

IX. Resolution appropriating $2,350,000 from County Motor Fuel Tax Funds for County Highways
11 & 20
Mr. Blue explained that this resolution appropriates money for two road improvement projects slated
for summer 2014. The first is Thomasboro Road – County Highway 11 – that starts at the Dewey-Fisher
Road to the west and extends to the railroad tracks in Thomasboro. The second improvement project is
for Hensley Road – County Highway 20 – that starts at the Dewey-Fisher Road to the west and extends
to Market Street to the east. Mr. Blue noted a change in the resolution to remove “design” from “. . .for
the construction and design engineering of this improvement . . .”

MOTION by Mr. Mitchell to recommend approval of the resolution to appropriate $2,350,000 from the
County Motor Fuel Tax Funds for road improvements to County Highways 11 and 20 as amended;
seconded by Ms. Michaels. Upon vote, the MOTION CARRIED unanimously.

X. Resolution adding Main Street in the Village of Gifford to the County Highway System –
County Highway 32
In 2011, a mill and resurface project was going through Gifford along County Road 32. Since the project
was federally funded, those guidelines would have mandated that Gifford reduce its angled downtown
curbside parking to parallel curbside parking. To prevent this from happening, the Village of Gifford opted to take
over that roadway for a period of time so it was not on the County Highway system. In the
Intergovernmental Agreement between the County and Gifford, the entities agreed that once that
project was concluded the County would take that roadway back. This resolution will accept the Village
of Gifford’s ordinance deleting the roadway from their system and adding it to the County’s highway
system. IDOT has preliminarily approved of this transfer.

MOTION by Mr. Jay to recommend approval of the resolution to add Main Street in the Village of Gifford
to the County Highway System; seconded by Ms. Michaels.

Gifford has opted to use motor fuel tax funds when future road work is planned. In this way, there may
more flexibility for a variance through IDOT to allow angled parking within Gifford. Mr. Blue anticipated
that this work may be planned sometime in the next couple of summers after Gifford has had a chance
to rebuild.

Upon vote, the MOTION CARRIED unanimously.

XI. Lake of the Woods, Tin Cup and Prairievie View Roads Jurisdictional Transfer
Mr. Blue commented that in the past, the state gave money to counties to build roads accessing parks.
Lake of the Woods, Tin Cup and Prairievie View Roads are county roads that border the Lake of the Woods
Park – east of Mahomet. The County has a service agreement with Mahomet Township that will expire
on April 30, 2014. In this agreement, Mahomet Township is responsible for winter ice and snow control
on those county roads. In payment for this service, the County provided 200 tons of salt to the township for their use. Recent changes in this area include a new bike trail maintained by the Village of Mahomet, new bridge construction over I-74 and the Village moved their maintenance department to Lake of the Woods Road. With these developments coupled with the Township agreement expiring, Mr. Blue thought it would be a good time to discuss if these roads should still be on the County Highway system.

The residents on these roads are concerned about transferring ownership to the Village of Mahomet. They are happy with the maintenance provided by the township. Pavement analysis by Applied Research Associates indicated that the roads are in good shape. These roads cannot be transferred to Mahomet Township because they meander into the Village limits at some points. There was no official word from the Village of Mahomet as to whether or not they wanted to have jurisdiction of these roads.

Mr. Chris Doenitz, Commissioner of Mahomet Township, has offered to maintain these county roads in the summer and winter. Mr. Blue would prefer to have the summer maintenance performed by his staff to keep apprised of the conditions of the roads. Mr. Doenitz explained that his staff is able to do the winter maintenance on those roads for less than $15,000/year — it is a good deal for everyone. Another resolution will be brought to the Highway Committee once Mr. Blue and Mr. Doenitz have a chance to negotiate the terms of the new Mahomet Township service agreement.

XII. Illinois Commerce Commission (ICC) – Olympian Drive Project

On 1/8/14, the Administrative Law Judge sent out a proposed order outlining the 2-year process, cost, and the Grade Crossing Protection Fund (GCPF) eligibility within the project. IDOT filed their response indicating agreement with the cost estimate and the GCPF allocation. Approval from ICC for the Judge’s proposed order may come later this month. If approved, the interveners may continue to appeal but the project construction can move forward. Construction could begin as early as summer 2014.

Mr. Blue cited a Cost Division Table in the judge’s order on page 42. Money from GCPF, Illinois Jobs Now and Federal Surface Transportation Urban funds will be released to IDOT who will do the letting and act as paying agent to the selected contractors. According to estimates, the allocation from those three sources should be enough to fund this project. Also in the table included a $177,198 local cost to Champaign County. Mr. Blue indicated that the figure was included to allow reimbursement to Highway staff who will oversee that the commitments made to County landowners in the construction area were honored. Mr. Blue stated that the reimbursement would be guaranteed if the project cost falls within the estimate. Mr. Blue thought there would be favorable bids with the competition among contractors.

Ms. Michaels inquired if there was going to an agreement documenting the reimbursement arrangement. Mr. Blue indicated that there is a joint agreement between IDOT and the City of Urbana which will outline how the project money will be spent. The County will have a separate intergovernmental agreement with the City of Urbana which will state the estimate of County construction engineering services and the process for reimbursement. Mr. Maxwell clarified that all the commitments to landowners have been recorded as right-of-way transfer documents. Mr. Alix commented that Mr. Blue and his staff need to continue to be involved in this process in an oversight role. The landowners are in the middle of a City of Urbana project but are not residents of the City of Urbana. The County needs to ensure that their interests are protected as the project moves forward.

XIII. Motor Fuel Tax Budget Discussion

Mr. Blue noted that after 2016 with the completion of the current project commitments like Lincoln Avenue, Dewey-Fisher Road, Dewey-Elliot Road, the County’s Motor Fuel Tax (MFT) fund will largely be depleted. The expenditures include both construction projects and maintenance of County roadways. After 2014, the MFT allocation drops $350,000 due to the end of the 5-year commitment from the last bonding bill. Mr. Blue stated that possible future sources of income include the Federal Aid Match Fund allocation, a change to the MFT system and a new federal Transportation Bill.

XIV. Philo Road Project - $387,743 Reimbursement to the City of Urbana

In 2012, Urbana and the County agreed that Philo Road needed to be reconstructed from Windsor Road
south to the edge of Urbana’s city limits. In Resolution #8107, the County approved a $550,000 contribution from its MFT fund for this project. This resolution was repealed due to an opinion from the State’s Attorney’s Office that MFT money could not be used on a local roadway that was not in the County’s jurisdiction which was not a federal aid project. In October 2013, IDOT released a procedure memorandum which stated otherwise. According to the City of Urbana/County Fringe Road agreement in 1996, the County made a commitment to share 50/50 cost share for the Philo Road improvement. The Philo Road construction has been completed, and Urbana is asking for $387,743 reimbursement for the project.

A new resolution will need to be approved by the County Board, and a new intergovernmental agreement will document the timing of the payment. Mr. Blue will bring these documents to the March Highway Committee meeting. Mr. Alix commented that the County agreed to the fringe agreement, and the cost came in less than the original $550,000 estimate. He supported this payment to the City of Urbana.

XV. Snow & Ice Control Costs – 12/1/13 – 1/21/14
Mr. Blue noted that the Highway staff has been out over 30 times this winter for snow and ice control including weekends and holidays. The $50,000 overtime budget for fiscal year 2014 has already been exhausted. Very little salt is left over. Mr. Blue reported that the Highway Department has an additional 200 tons of salt from the state contract but current weather conditions has impeded the transportation of salt on river barges. With such a short supply, only intersections and minor salting will be done.

Possible alternatives in the future include having the townships store their own salt supply or using a 50/50 blend of sand and salt. The problem with the blend is that the sand and salt must be mixed in warm weather, and stored somewhere other than the salt dome. Another alternative is to build a reserve structure to store the salt. Kendall County spent approximately $400,000 for their reserve building.

XVI. Other Business
Mr. Blue reported that the IDOT Open House for the I-57/I-74 Interchange is on February 19th in the County Highway Conference Room from 3-6 p.m.

XVII. Designation of Items to be Placed on the Consent Agenda
VII, VIII and IX

XVIII. Adjournment
MOTION by Ms. Michael to adjourn; seconded by Mr. Jay. Upon vote, the MOTION CARRIED unanimously. There being no further business, Ms. Cowart adjourned the meeting at 11:06 a.m.