I. Call to Order

II. Roll Call

III. Approval of Agenda/Addenda

IV. Approval of Minutes – August 2, 2019

V. Public Participation

VI. Communications

VII. County & Township Motor Fuel Tax Claims – August 2019

VIII. Resolution Appropriating Motor Fuel Tax Funds, CH 1, #12-00992-00-BR

IX. Resolution Appropriating Motor Fuel Tax Funds, CH 1, #12-00993-00-BR

X. Resolution Appropriating County Bridge Funds for the Rehabilitation of Structure #010-4125 on County Highway 11, #19-00080-00-BR

XI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Tolono Township, #19-29081-00-BR

XII. Resolution Authorizing the County Executive to Enter into an Intergovernmental Agreement with Tolono Township Road District

XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Harwood Township, 19-11082-00-BR (to be distributed at the meeting)

XIV. Discussion of Road Closures for Bridge Projects

XV. Change the Date of the October Highway Meeting to October 4, 2019

XVI. Other Business
   A. Semi Annual Review of Closed Session Minutes

XVII. Chair's Report

XVIII. Designation of Items to be Placed on the Consent Agenda

XIX. Adjournment
MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, August 2, 2019
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room

1605 East Main, Urbana, IL

Committee Members
Present: Lorraine Cowart (Chair), Brad Clemmons (Vice-Chair), John Clifford, Jim McGuire, Giraldo Rosales, Chris Stohr, Pranjal Vachaspati

Absent: 

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Rita-Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Kristen Gisondi (Champaign County Program Compliance and Oversight Monitor)

Others Present: Drew Bargmann (MTD Special Services Manager), William Vavrik, (Vice President & Principal Engineer Applied Research Associates, Inc.)

MINUTES

I. Call to Order
Committee Chair Cowart called the meeting to order at 9:12 a.m.

II. Roll Call
A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum
MOTION by Mr. McGuire to approve the agenda; seconded by Mr. Rosales.
Upon vote, the MOTION CARRIED unanimously.

IV. Approval of Minutes – May 10, 2019
MOTION by Mr. Rosales to approve the minutes of the May 10, 2019 meeting; seconded by Mr. McGuire.
Upon vote, the MOTION CARRIED unanimously.

V. Public Participation
None

VI. Communications
None

VII. County & Township Motor Fuel Tax Claims – May 2019, June 2019, July 2019
MOTION by Mr. Rosales to receive and place on file the County and Township Motor Fuel Tax Claims for May 2019, June 2019 and July 2019; seconded by Mr. Stohr.
Upon vote, the MOTION CARRIED unanimously.

Mr. Vachaspati asked about the Motor Fuel Tax payments from the State of Illinois. Mr. Blue explained the County receives monthly disbursements of Motor Fuel Tax Funds. The first distribution with the
A nineteen cent increase should be in September 2019. The County should see an estimated sixty-eight percent increase.

Ms. Gisondi, Champaign County Program Compliance and Oversight Monitor, discussed the Annual Rural Transit Service Report for Fiscal Year 2019. C-CARTS had 3,037 registered riders as of June 30, 2019, an increase of 8% from FY 18. Total rides for FY 19 were 31,285, a 16% increase from FY 18. Ms. Gisondi also explained the resolutions for the state and federal grant agreements for FY 2020.

VIII. Resolution Authorizing Execution of FY 2020 Downstate Operating Assistance Program (DOAP) Grant Agreement-Grant No. OP-20-05-IL, Agreement No. 5022 (20-1141-12684)

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the MOTION CARRIED unanimously.

IX. Resolution Authorizing Execution of FY 2020 Section 5311 Grant Agreement-Grant No. OP-20-05-FED, Agreement No. 5077

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the MOTION CARRIED unanimously.

X. Approval of Rural Transit Service Report for Fiscal Year 2019

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. Clemmons.

Upon vote, the MOTION CARRIED unanimously.

Mr. Vavrik, Vice President & Principal Engineer with Applied Research Associates, Inc. discussed the current proposal to continue the operation of Champaign County’s Pavement Management System on an annual basis for the next five years, including new rounds of field data collected biannually. Mr. Vavrik explained several tasks involved in the service. These include an updated records review, digital image and laser-based data collection, rolling weight deflectometer structural testing, pavement condition index condition rating, PMS data upload and quality check, PMS analysis including 5-year maintenance and rehabilitation plan development, a written report, and web-viewer access of images.

XI. Resolution Authorizing the County Engineer to Enter Into an Agreement and Appropriating $309,000.00 from County Motor Fuel Tax Funds for a Five-Year Pavement Management Study, Section #19-00450-00-ES

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Vachaspati.

Upon vote, the MOTION CARRIED unanimously.

Mr. Blue stated for the County to receive Truck Access Route Program (TARP) funding for County Highway 9, a resolution is needed appropriating Motor Fuel Tax Funds and establishing the road as a Class II Designated Truck Route. The purpose of TARP funding is to help local governments upgrade roads to accommodate 80,000-pound truckloads. The County will receive $462,600.00 TARP funds for CH 9.

XII. Resolution Appropriating Motor Fuel Tax Funds for the Improvement of County Highway 9 and Establishing a Class II Truck Route on County Highway 9

MOTION by Mr. Clemmons to approve the resolution; seconded by Mr. Clifford.

Upon vote, the MOTION CARRIED unanimously.

XIII. Resolution Appropriating Motor Fuel Tax Funds for CUUATS, Section #19-00000-00-ES

MOTION by Mr. Vachaspati to approve the resolution; seconded by Mr. Stohr.

Upon vote, the MOTION CARRIED unanimously.
Mr. Blue discussed the replacement of a box culvert in Kerr Township. The cost of replacing the culvert is estimated to be $36,500.00. Kerr Township is prepared to pay one-half of the cost of replacement.

**XIV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Kerr Township, #19-13078-00-BR**

**MOTION** by Mr. Clifford to approve the resolution; seconded by Mr. Vachaspati.

Upon vote, the **MOTION CARRIED unanimously**

Mr. Blue discussed a recent accident on Windsor Road in ST Joseph Township. After the accident, the bridge was inspected for the replacement of the guardrail that was damaged. The bridge inspection revealed the outside bridge beam is failing. The beam must be replaced before the guardrail can be replaced. Mr. Blue requested the committee allow him to receive quotes for the bridge repair.

**XV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, ST Joseph Township, Windsor Road Emergency Bridge Repair**

**MOTION** by Mr. Stohr to approve the resolution; seconded by Mr. Rosales.

Upon vote, Mr. McGuire voted **No** and requested the Resolution go to the County Board for approval since the dollar amount is outside of board policy.

Mr. Blue stated there is a bridge located on 2400N in Compromise Township that needs repaired. The cost of repairing the bridge is estimated to be $11,203.00. Compromise Township is prepared to pay one-half of the cost of replacement.

**XVI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township**

**MOTION** by Mr. Clemmons to approve the resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

**XVII. Other Business**

Mr. Blue discussed bridge #010-0080 located on County Highway 15 west of Homer. A bridge inspection performed on February 19, 2019 rated the deck element a “3”. Based on the deck element rating, the County has the option of posting the bridge with weight limit restrictions or rebuilding the bridge. The bridge replacement is scheduled to take approximately 60 working days. Mr. Blue said because all of the deck beams tie into the middle of the bridge it is impossible to repair the bridge one lane at a time. The bridge will be closed to traffic during the replacement. Mr. Blue said he does understand the concern and inconvenience. The timing is unfortunate.

**XVIII. Chair’s Report**

None

**XIX. Designation of Items to be Placed on Consent Agenda**

Ms. Cowart stated that items VIII thru XIV and XVI be placed on the consent agenda.

**XX. Adjournment**

There being no further business, Ms. Cowart adjourned the meeting at 10:15 am.

**Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.**
## CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

**JEFF BLUE**  
**COUNTY ENGINEER**

1605 E. MAIN STREET  
(217) 384-3800  
FAX (217) 328-5148  
URBANA, ILLINOIS 61802

September 6, 2019

### COUNTY MOTOR FUEL TAX CLAIMS FOR AUGUST

<table>
<thead>
<tr>
<th>Req No.</th>
<th>Payee</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>58</td>
<td>University of IL- Ctr for Trans</td>
<td>Reg Annual Fall Meeting</td>
<td>120.00</td>
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<tr>
<td>59</td>
<td>U of I- Civil &amp; Environmental Eng.</td>
<td>Reg IL Traffic Engineering and Safety</td>
<td>160.00</td>
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<td>60</td>
<td>Lehigh Hanson</td>
<td>163.53 tons CA6/10</td>
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<tr>
<td>61</td>
<td>Illiana Construction Co.</td>
<td>39206.94gl HFP and slag spread</td>
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<td>Lehigh Hanson</td>
<td>161.36 tons CA6-10</td>
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<td>63</td>
<td>Cross Construction</td>
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<td>64</td>
<td>Open Road Paving</td>
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<td>65</td>
<td>Newman Traffic Signs</td>
<td>Road Closed Signs</td>
<td>601.20</td>
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<td>66</td>
<td>IL Assn County Engineer</td>
<td>Reg Annual Fall Meeting</td>
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<td>Emulsicoat</td>
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<td>68</td>
<td>The Traffic Sign Store</td>
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<td>69</td>
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<td>Champaign County Tres. FUND 83</td>
<td>Eng Fees, 18-00449-00-RS &amp; 16-00444-00-SP</td>
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**$ 931,953.56**

### TOWNSHIP MOTOR FUEL TAX CLAIMS FOR AUGUST

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<td>Scott Twp 24011.37gl HFE-90</td>
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**$342,058.90**
RESOLUTION NO. __________

RESOLUTION APPROPRIATING $1,250,000 FROM COUNTY MOTOR FUEL TAX FUNDS FOR THE IMPROVEMENT OF COUNTY HIGHWAY 1 SECTION #12-00992-00-BR

BE IT RESOLVED, By the County Board of Champaign County, Illinois, that Structure 010-4151 on County Highway 1 (Dewey-Fisher Road) between Sections 9 and 10 in Condit Township is in poor condition and need of replacement; and

BE IT FURTHER RESOLVED, That the replacement of said bridge shall be designated as Section #12-00992-00-BR; and

BE IT FURTHER RESOLVED, That the bridge replacement shall be by contract; and

BE IT FURTHER RESOLVED, That there is hereby appropriated the sum of One Million Two Hundred and Fifty Thousand Dollars ($1,250,000.00) from the County’s Motor Fuel Tax Funds for the costs of the improvement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of September A.D., 2019.

_______________________________
Giraldo Rosales, Chair
County Board of the County of Champaign, Illinois

Approved:

_______________________________
Darlene A. Kloeppeal, County Executive
Date: ________________

ATTEST: _______________________
Aaron Ammons, County Clerk and Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue, County Engineer
I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its County Board Meeting held at Urbana, Illinois, on September 19, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County this _____ day of ___________ A.D. 2019.

_____________________________
Clerk

SEAL

APPROVED

___________________________
Date

Department of Transportation

___________________________
District Engineer
RESOLUTION NO. _________

RESOLUTION APPROPRIATING $1,000,000 FROM COUNTY MOTOR FUEL TAX FUNDS FOR THE IMPROVEMENT OF COUNTY HIGHWAY 1 SECTION #12-00993-00-BR

BE IT RESOLVED, By the County Board of Champaign County, Illinois, that Structure 010-4152 on County Highway 1 (Dewey-Fisher Road) between Sections 9 and 10 in Condit Township is in poor condition and need of replacement; and

BE IT FURTHER RESOLVED, That the replacement of said bridge shall be designated as Section #12-00993-00-BR; and

BE IT FURTHER RESOLVED, That the bridge replacement shall be by contract; and

BE IT FURTHER RESOLVED, That there is hereby appropriated the sum of One Million Dollars ($1,000,000.00) from the County's Motor Fuel Tax Funds for the costs of the improvement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of September A.D., 2019.

Giraldo Rosales, Chair
County Board of the County of Champaign, Illinois

Approved:

________________________________________
Darlene A. Kloeppe1, County Executive

Date: ________________

ATTEST: _______________________________________
Aaron Ammons, County Clerk and Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue, County Engineer
I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its County Board Meeting held at Urbana, Illinois, on September 19, 2019.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County this _____ day of _____________ A.D. 2019.

____________________________
Clerk

SEAL

APPROVED

____________________________
Date

Department of Transportation

____________________________
District Engineer
RESOLUTION NO. _________

RESOLUTION APPROPRIATING $750,000.00 FROM COUNTY BRIDGE FUNDS FOR THE REHABILITATION OF STRUCTURE #010-4125 ON COUNTY HIGHWAY II SECTION #19-00080-00-BR

WHEREAS, Structure #010-4125 on County Highway II (Flatville Road) located between Sections 29 and 32 in Rantoul Township is in poor condition and is inadequate to serve the needs of the traveling public; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be rehabilitated by replacing the superstructure (deck); and

WHEREAS, The cost of rehabilitating the aforesaid bridge, which shall include construction and design engineering, is estimated to be $750,000.00; and

WHEREAS, The Highway and Transportation Committee recommends that said rehabilitation be performed; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee;

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Seven Hundred Fifty Thousand Dollars ($750,000.00) from County Bridge Funds for this rehabilitation.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of September 2019.

____________________________________
Giraldo Rosales, Chair
Champaign County Board

Approved:

____________________________________
Darlene A. Kloeppep, County Executive

Date: __________________
Recorded & Attest: _____________________________________________  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board  

Date: ______________________

Prepared by: Jeff Blue, County Engineer
Petitioner, Brad Clemmons, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Tolono Road District, Champaign County, Illinois; and
2. There is a bridge located between Sections 21 and 28, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that the bridge be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be $300,000.00, which will be more than .02% of the value of all the taxable property in the Tolono Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Tolono Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Tolono Road District is prepared to pay 50% of the construction costs associated with the replacement of said bridge.

Respectfully submitted,

Brad Clemmons
Commissioner of Highways of
Tolono Road District,
Champaign County, Illinois
RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 100% of the cost of engineering and 50% of the cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Tolono Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Tolono Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of September 2019.

Giraldo Rosales, Chair
Champaign County Board

Approved: ____________________________
Darlene A. Kloeppe, County Executive

Date: _______________

Recorded & Attest:
______________________________
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _______________
RESOLUTION NO.

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND THE TOLONO TOWNSHIP ROAD DISTRICT CONCERNING SNOW REMOVAL ON CHAMPAIGN COUNTY HIGHWAY 25 IN TOLONO TOWNSHIP

WHEREAS, Champaign County and Tolono Township Road District wish to enter into an agreement concerning snow removal; and

WHEREAS, The above mentioned agreement is attached and made part of this resolution;
WHEREAS, The County Engineer recommends to the County Board that the County enter into this agreement; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Executive of Champaign County is hereby authorized to sign the Intergovernmental Agreement on behalf of Champaign County, and bind the County to the terms contained therein.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of September 2019.

________________________
Giraldo Rosales, Chair
Champaign County Board

Approved:

________________________
Darlene A. Kloeppel, County Executive

Date: _________________

Recorded & Attest:

________________________
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _________________
This Agreement is entered into by and between the County of Champaign, Illinois ("County") and the Tolono Township Road District ("District"), in consideration of the following terms and conditions and the mutual advantages which both parties hereby acknowledge are expected to result therefrom.

WHEREAS, Section 10 of Article 7 of the 1970 Constitution of the State of Illinois authorized the District and the County, as units of local government, to contract, share services and transfer powers and functions to and with each other in any manner not prohibited by law; and

WHEREAS, the responsibility to maintain certain roads and highways located within the jurisdiction of the District and the County rests with those entities; and

WHEREAS, the County is responsible for the maintenance, snow removal and de-icing, of Champaign County Highway 25 including the roadway immediately west of Staley Road beginning at Old Church Road and continuing approximately one-thousand feet south which provides access to Moraine View Subdivision within the District; and

WHEREAS, the portion of the aforementioned highway located within the District is not appropriate to be plowed with a County plow truck (dump truck with snow removal equipment); and

WHEREAS, both parties have an interest in the timely and efficient performance of snow removal of said Highway as a part of their statutory duties.

NOW, THEREFORE, it is hereby agreed by the District and the County as follows:

1. The foregoing recitals are hereby incorporated into and made a part of this agreement.

2. The District shall assume responsibility for snow removal on the section of Champaign County Highways 25 immediately west of Staley Road beginning at Old Church Road and continuing approximately one-thousand feet south which provides access to Moraine View Subdivision within the District.
3. The District agrees to indemnify and hold harmless the County for any injury or damage to person or property resulting from the District’s performance or non-performance of the conditions contained herein.

TOLONO TOWNSHIP ROAD DISTRICT

By: ______________________________________
    Highway Commissioner

COUNTY OF CHAMPAIGN

____________________________
Giraldo Rosales, Chair
Champaign County Board

Approved: ______________________
Darlene A. Kloeppele, County Executive
Date: ________________

Attest: _______________________
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board
Date: _______________________

Prepared by: Jeff Blue
County Engineer